



*A network of experts in reproductive and children's environmental health*

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# PEHSU JOURNAL CLUB CHECKLIST

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## 5 WEEKS PRIOR TO WEBINAR

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- Information due to your PEHSU National Office Coordinator for initial CE application:
  - Title of presentation
  - Learning objectives for presentation
  - CDC Bio Disclosure form (found on Guidelines [Webpage](#))
  - Speaker photo
  - Submission of up to 3 articles for discussion – PDF files
    - Articles should address to current and emerging aspects of pediatric and reproductive environmental health
    - Articles will be made available to participants at least 2 weeks in advance of the Journal Club and will be disseminated to participants involved with the PEHSUs.

## 4 WEEKS PRIOR TO WEBINAR

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- Due to PEHSU National Office:
  - Brief outline of how the presenter would like to approach the discussion
  - Slides for presentation due (see page 3 for presentation content specifics)
    - Presentation should be created with PowerPoint and used to guide the discussion (found on Guidelines [Webpage](#) or [download here](#))
    - We encourage you to create interactive questions that will engage the audience during your presentation. Emphasis should be placed on group discussion rather than presentation
    - All licensed or copyrighted images must include an appropriate citation or reference to its ownership. ([Click here for Copyright Request Letter Template](#))
    - Try to avoid use of video or animation– if it is necessary, we can create a workable solution
    - Length of presentation should be about 45 minutes, allowing time for questions and discussion
    - Presentation content will be reviewed internally. If necessary, it will be sent back to you for any revisions
    - Additional edits may be made up until the day of the presentation

- Any changes made following initial submission must be re-sent to the PEHSU West National Program Office
- Post-test webinar questions for CE purposes with answers
  - Please prepare and submit 5 post-test questions pertaining to your presentation
    - Questions may be in True/False, Multiple Choice, or a combination of formats

## DAY OF WEBINAR (1PM EASTERN)

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- Webinars are broadcast over the internet using WebEx or ReadyTalk- online meeting and event platforms
- 20-30 minutes prior to the start of the webinar
  - Register for the event and log in using WebEx or ReadyTalk
  - The WebEx/ReadyTalk link and webinar information invitation can be found in email reminders sent to you
  - Initially, all attendees and speakers are muted upon entry to the meeting. The host of the meeting will unmute you and allow for meeting setup and discuss logistics
  - Please phone in for webinars from a landline, preferably with a headset for the best sound quality. Speaker phone often creates undesirable feedback on the line
- All webinars are recorded for publication on PEHSU National Classroom within five weeks

## CONTACT INFORMATION

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- Your PEHSU National Office Coordinator will maintain correspondence with you throughout the preliminary and day-of procedures for the webinars
- If you have any questions, please feel free to contact:
 

Lizzy Nguyen	Sybil Joseph
<a href="mailto:Lizzy.Nguyen@pehsu.net">Lizzy.Nguyen@pehsu.net</a>	<a href="mailto:sjoseph@aap.org">sjoseph@aap.org</a>
(844) 226-8333 ext. 713	(847) 434-4272

## PRESENTATION CONTENT

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The Power Point presentation should include the following information:

1. Use of PEHSU presentation template
2. Title, first author's name, home institution, journal and date of publication
3. Type of article/study (case report or series, randomized trial, animal study, letter, review article, etc.)
4. Single sentence rationale for the article/study (objective)
5. Brief description of the methods
6. Key results of the study (refer to table or graph where appropriate-please include these on your slides)
7. Authors' interpretation of the results (i.e., authors' discussion and conclusion)
8. Authors' acknowledged limitations of their article/study
9. Your own impression of the article – this is the **MOST IMPORTANT** part of Journal Club and the majority of your presentation to the group should be here.
10. Be sure to include important tables and figures from the article

Discussion questions to consider:

- Is the title accurate?
- Was the methodology used best suited for the research question/hypothesis?
- Does the conclusion fulfill the stated in the objective, or do you notice a disconnect?
- Is the statistical analysis easily understood?
- Do you have any comments on the selection of the topic?
- Will results change your clinical practice?
- How could the study be done better?
- Was the conclusion biased by special interests?
- Does the current study warrant a next step?